Prime Islami Life Insurance Limited

ISO 9001:2015 CERTIFIED

December 17, 2020

Office Order No.:254-2020

For the greater interest of the Company, Mr. Santu Sen (2848), Assistant Officer, newly Joined at Head Office, Dhaka is hereby given posting to IT Dept., Hathazari Zonal Office, Chottogram Zone-12

Mr. Mr. Santu Sen is advised to report his joining to the DMD (Dev.), Chattogram by 20-12-2020 for training with a copy to the Administration Dept., Head Office, Dhaka. After completion of necessary training he will report his joining to the Incharge, Hathazari Zonal Office, Chottogram Zone-12 with a copy to the Administration Dept., Head Office, Dhaka.

Mahmudur Rahman Talukder Senior Vice President (Admin)

Mr. Santu Sen (2848), Assistant Officer.

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Mahmudur Rahman Talukder Senior Vice President (Admin)

Mr. Santu Sen (2848), Assistant Officer.

C.C. to:

- 1. The Chief Executive Officer for kind information.
- 2. The DMD & CS.
- 3. The DMD (Dev.) & Incharge, Dev. Admin Dept.
- 4. The SEVP & Incharge, Administration Dept.
- The EVP & Incharge (IT).
- 6. Master file
- 7. Office Order file
- Personal file.

- The DMD (Dev.), Chattogram.
- 2. The EVP (PRT) & Incharge, Chattogram Zone-12